

OFFICIAL MINUTES
 REGULAR MEETING
 BOARD OF EDUCATIONAL
 SERVICE UNIT NO. 13

The regular meeting of the Board of Educational Service Unit No. 13 (ESU 13) was called to order by President Mark Sinner on Tuesday, December 15, 2020 at 7:05 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE. In accordance with the Governor’s Executive Order No. 20-36 (Coronavirus-Public Meetings Requirement Limited Waiver), some members of the Board participated in the meeting by Zoom video conference. Meeting notice was published in the Star-Herald on Thursday, December 10, 2020.

President Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Steve Diemoz, Bill Knapper, Scott Marsh, Tom Millette, Mark Sinner, Dr. Andrew Dick, Administrator, Jodi Walker, Business Manager, and Desira Martin, Treasurer. Guests: Dr. Laura Barrett, JaLee Pilkington, B.J. Peters, and Donna Jenne

Present by Video Conference: Diane Coon, Heather Crofutt, Don Egging, Tim Horn, Patricia Jones, Kim Marx.

Absent: Ray Richards

Moved by Knapper, seconded by Marsh, that absent Board Member Ray Richards be excused. Aye: Coon, Crofutt, Diemoz, Egging, Horn, Jones, Marx, Millette, Sinner. Nay: none. Absent: Richards. Motion passed.

Moved by Egging, seconded by Diemoz, that the agenda be approved as listed. Aye: Crofutt, Horn, Jones, Knapper, Marsh, Marx, Millette, Sinner, Coon. Nay: none. Absent: Richards. Motion passed.

Moved by Millette, seconded by Egging, that consent action items be approved as listed (Minutes of November meeting, Treasurer’s Report, Fund Balance Report, Budget Summary Report, and claims). Aye: Diemoz, Horn, Jones, Knapper, Marsh, Marx, Sinner, Coon, Crofutt. Nay: none. Absent: Richards. Motion passed. The following General Fund claims were approved for payment:

December Claims	
Salaries, Benefits	\$883,630.43
Prof. & Tech. Services; Mileage	\$94,080.96
Leases, Utilities & Maintenance	\$22,370.45
Copies, Postage, Telephone & Travel	\$72,017.89
Supplies, Materials, Software & other Util.	\$86,522.67
Bldg. Improvements, Furn., Equipment, Hardware, Vehicle Acquisition	\$319,522.43
Transfer for Investments	\$100,000
Dues, Fees & Ind. Costs	\$97,862.74
Total	\$1,676,007.57

Calendar items were discussed.

No public forum.

Reports:

Patricia Jones reported on sessions she attended virtually during the 2020 State Education Conference "Growing Greatness."

Patricia Jones reported on sessions she attended virtually during the AESA Annual Conference.

Head Start Director's Report and Policy Council Activity Report - no discussion.

Administrator's Report:

- Sidney Office Construction Project update was given.
- Plans are being made for Kraupie's Real Estate and Auctioneers to hold an on-line auction for the used furniture at our Sidney Office.
- We will be publishing the sale of our Sidney property in area newspapers beginning the week of December 21st. Jerry Ostdiek, Attorney, will be conducting a public auction at our January Board meeting.

Old Business:

Moved by Millette, seconded by Marsh, that the Board approve the proposed Board Policy Article 6, Sections 1-9 (Services to Schools and Children). Aye: Egging, Horn, Jones, Knapper, Marx, Sinner, Coon, Crofutt, Diemoz. Nay: none. Absent: Richards. Motion passed.

New Business:

Moved by Sinner, seconded by Millette, that the Board table the proposed HVAC replacement and Computer Lab renovation motion until the January Board meeting. Aye: Horn, Jones, Knapper, Marsh, Marx, Coon, Crofutt, Diemoz, Egging. Nay: none. Absent: Richards. Motion passed.

Moved by Diemoz, seconded by Knapper, that the Board approve the revision of Board Policy Article 1, Section 1C (Mission). Aye: Jones, Marsh, Marx, Millette, Sinner, Coon, Crofutt, Egging, Horn. Nay: none. Absent: Richards. Motion passed.

Moved by Knapper, seconded by Horn, that the Board support the formation of an Educational Service Unit 13 Foundation. Aye: Marsh, Marx, Millette, Sinner, Coon, Crofutt, Diemoz, Egging, Jones. Nay: none. Absent: Richards. Motion passed.

Moved by Millette, seconded by Egging, that the Board approve the Head Start Program Governance Written Plans and Self-Assessment process. Aye: Marsh, Marx, Sinner, Coon, Crofutt, Diemoz, Horn, Jones, Knapper. Nay: none. Absent: Richards. Motion passed.

Moved by Knapper, seconded by Marsh, that the Board approve the use of an Indirect Cost rate up to and including the non-restricted rate assigned to ESU 13 by the Nebraska Department of Education when the Head Start Program is expensing Indirect Costs to ESU 13. Aye: Marx, Millette, Sinner, Coon, Crofutt, Diemoz, Egging, Horn, Jones. Nay: none. Absent: Richards. Motion passed.

Moved by Millette, seconded by Horn, that the Board approve the Administrator's recommendation to accept the proposal from Best Plumbing Heating and Cooling, LLC in the amount of \$10,994.75 for the purchase and installation of hands-free sinks at the Head Start Child Development Center location. Aye: Sinner, Coon, Crofutt, Diemoz, Egging, Jones, Knapper, Marsh, Marx. Nay: none. Absent: Richards. Motion passed.

Moved by Marx, seconded by Jones, that the Board approve the Administrator's recommendation to purchase laptops and accessories from Sterling Computers in the amount of \$45,345.21. Aye: Sinner, Coon, Crofutt, Diemoz, Egging, Horn, Knapper, Marsh, Millette. Nay: none. Absent: Richards. Motion passed.

Moved by Coon, seconded by Egging, that the above listed minutes be approved as read. Aye: Sinner, Crofutt, Diemoz, Horn, Jones, Knapper, Marsh, Marx, Millette. Nay: none. Absent: Richards. Motion passed.

President Sinner declared the regular meeting adjourned. Next regular meeting will be held on Tuesday, January 19, 2021 beginning at 7:00 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE. Members joining by videoconference will be determined at a later date.